

MINUTES
POLICY COUNCIL
SCHOOL OF EDUCATION
 March 24, 2004 1:00 – 2:00 p.m.
 School of Education
 IUB Room 2140
 IUPUI Room 3138E

** The following are summaries of speaker contributions**

Members Present: Alexander, Boone, Brush, Buzzelli, Carter, Chafel, D’Ambrosio, Harste, McCarthy, Osgood, Sutton. **Dean’s Staff Present:** Gonzalez, Howard-Hamilton, Kloosterman and Lambdin. **Staff Representative: Student Representatives:** Apple, Pascoe. **Guests:**

I. Approval of Minutes

A. Approval of the Minutes from February 25, 2004 Meeting ([04.27M](#))

A motion was made, and seconded, to approve the minutes as written. The minutes for February 25, 2004 were unanimously approved.

II. Dean’s Report

A. University Tuition Increase

President Herbert proposed to the Board of Trustees a tuition increase of 4% for in-state residents and a 6% increase for out-of-state residents enrolled in undergraduate programs. The proposal allows flexibility among the units for graduate student tuition increases which would be monitored through submitting official requests for permission to modify the proposed increase. The SOE will have to consider what the projected increases would mean for the school’s budgetary outlook. Currently, graduate enrollment is stable, but slightly declining. The Board of Trustees is set to vote on this matter during their next meeting in April.

Given approval of the tuition increase, the campus at large is projecting a 5 million dollar shortfall for next academic year. From all indications, the budget next year will be strained, especially in light of the state’s freeze on appropriations and the increasing cost of education.

Governor Kernan was present at the open hearing held by the trustees. He noted that he is pleased the University is supporting the state-wide commitment to keep education a priority that is affordable for the public.

B. Commitment to Excellence Funding

Dean Gonzalez updated the council regarding the proposal competition sponsored by the Commitment to Excellence funds. The revised competition calls for proposals geared toward strengthening and perpetuating old programs already established on the

Bloomington campus. This stems out of the concern that current programs are eroding due to lack of funding.

The SOE has put forward a proposal focusing on Teacher Education within the School. Specifically, the proposal targets teacher preparation at the undergraduate and graduate level, while linking these programs to P-16 initiatives. The proposal speaks to the need for establishing collaborative relationships and investing in the infrastructure of education across all levels so as to embrace educational progress and promote economic development.

The proposals are scheduled to be reviewed the week of March 29. The Strategic Planning Committee will present the proposal. Further information will be reported as it becomes available.

D. Legislature Supported Research Funding

Last year the legislature approved 3.6 million dollars of funding over two years, for IU and Purdue, as a funding base to generate external research funds within the universities. President Herbert has delegated the responsibility of allocating those funds to Michael McRobbie, vice president for research. He has announced a funding competition and is requesting that concept papers, 2 to 4 pages in length, be submitted to him by April 2. This is an extremely short timeline.

The money available would be allocated on a cash basis only, with the stipulation that the money be used to initiate programs, research, or centers that will lead to additional research in the future. It was recommended at the last cabinet meeting that we start by inviting those programs that submitted Commitment to Excellence funds this year, but were not fully funded and had a research component, to see if this cash money could help in developing those research initiatives that were part of the CTE funds. Additionally, the language in the call for proposals stated that these funds were intended to complement the Commitment to Excellence projects that were either funded last year or are being proposed this year.

Dean Gonzalez is currently contacting the primary investigators of those who are working on initiatives related to the current Commitment to Excellence funding. Dean Gonzalez asked the Committee for their council on this matter, given the short time line for submission of proposals.

Harste suggested that an e-mail be sent out to faculty announcing the competition.

McCarthy expressed concern about the possibility of developing a proposal for this competition that would be linked to another Commitment to Excellence proposal that ultimately won't be funded.

Dean Gonzalez acknowledged this possibility and noted that the guidelines do not address such questions. He also reiterated the emphasis to align these monies with the priorities captured in the strategic plan for the Bloomington Campus.

Harste questioned the notion "one sum cash payment."

Dean Gonzalez explained that the guidelines call for projects that need between 250,000 and 500,000 dollars for start-up. Once the money is spent, it is gone. You couldn't hire a faculty member with that money, because this would make a commitment for multiple years. The money could be used to hire professional/temporary staff that would later be funded through external funding. Monies could also be used to buy equipment, initiate new grants, faculty release time or to start up centers. The money does not need to be spent in one year.

This research competition will be extended next year as well. More guidance, clarity, and timelines are expected for next year.

III. Agenda Committee Announcements

A. Report by Sutton, Committee Chair

1. PC Elections

Election ballots have been distributed. Request for committee assignment has also been sent out. The Agenda Committee would appreciate student nominations for upcoming committee membership.

2. Spring Faculty Meeting

The spring faculty meeting will take place April 30, 2004 from 9:00 a.m. to 11:00 a.m. in the IUB School of Education Auditorium and via videoconference in room 3138E School of Education at Indianapolis.

Per recent conversations with faculty, Dean Gonzalez proposed using some of the meeting time for open dialogue between faculty and the Dean's administration on issues of school-wide importance such as the budgetary outlook for next year.

McCarthy reiterated the need for increasing opportunities for faculty to engage in discussions with administration, but suggested soliciting input from faculty on ways to structure this type of open conversations. Perhaps having these conversations by department would be more feasible and productive. McCarthy recommended asking faculty their preferences for structuring open dialogue.

Dean Gonzalez requested obtaining input in terms of the current structure of faculty meetings, recommendations for change and possible agenda items.

IV. Old Business

A. Charge to Task Force Committee regarding electronic faculty summary annual report ([04.32](#))

Sutton opened up this item for review by summarizing salient points from last meeting's discussion. Policy Council has already endorsed the desire to appoint an ad hoc committee that would look at the questions surrounding the use of electronic, web-based

recording of faculty annual reports. The proposed committee charge is before the council for approval.

McCarthy moved to accept the charge as proposed.

Carter seconded.

The ad hoc committee's charge was passed unanimously.

IV. New Business

A. Computer Educator's License for Practicing Teachers Program CEL-T ([04.29](#))

Sutton introduced this item. At the February 25 meeting, the Council approved the computer educator's license at the undergraduate level. The graduate level program could not be approved at that time because it had not been formally accepted by the graduate studies office. This item has now been approved at all pre-requisite levels and is ready to be considered by the council.

Harste moved to approve the program as proposed.

Alexander seconded.

The program was unanimously approved.

B. HESA Doctoral Admissions Policy Change ([04.30](#))

Deborah Carter spoke to this item. The HESA program is proposing a change to the doctoral program application deadlines. The requested changes include 1.) giving clear priority to students who apply by January 15th to the doctoral program and setting March 1st as the deadline for admitting students for the fall term and 2.) after the March 1st date, only accepting students for fall admission in consideration of special personal circumstances. Students would only be accepted into the spring or summer term if there was enough space and in consideration of personal circumstances.

Harste asked what the current policy is.

Carter responded that currently the HESA program follows the SOE policy which has different deadlines for different sessions. Under this new proposal, students would only enter the program at one time during the year, at the start of the fall semester. The advantage to this January 15th recommended timeline is that fellowships, scholarships, and financial aid can be submitted for the incoming students.

Sutton remarked that if this program change passes, the new deadlines will need to be disseminated quickly to all of the major sources: websites, bulletin, etc. so that students can apply under the given timelines.

Alexander contributed that Counseling and Educational Psychology both employ the early deadline requirement for their programs and feel that it is beneficial for allotting funding mechanisms.

McCarthy motioned to approve the proposed deadline changes.

Boone seconded.

Sutton noted that this change would apply to IUB and IUPUI.

The proposed changes were unanimously approved.

Following the approval of the motion, McCarthy suggested that the SOE formally consider applying the above deadline changes to all doctoral programs, so as to not confuse students. Also, she noted that this practice of accepting students into a cohort seems to be the rule, rather than the exception.

Dean Gonzalez generalized this question, asking what are the overall goals and objectives for doctoral programs within the SOE?

Harste noted that the Carnegie doctoral group has been discussing these very issues and recommended asking the group for a report.

Pascoe reported that last year a First National Conference of Graduate Student Leadership was held in St. Louis. Students from all over the country came together to discuss how to advance degree programs into the 21st century. The conference participants generated a report and this report has been forwarded to the graduate school.

Dean Gonzalez advised having a broad-based discussion regarding the multiple conversations that are taking place surrounding graduate education.

C. Learning Sciences Initiative

This item was removed from the March 24, 2004 agenda and will be discussed at a future meeting.

D. Request from Language Education regarding GRE waiver ([04.33](#))

The Language Education department requested permission to waive the GRE requirement for students applying to the master's degree program who have a 3.0 undergraduate GPA. This change would be consistent with the master's degree requirements within the Curriculum and Instruction department.

McCarthy seconded the motion set forth by the graduate studies committee.

The motion to waive the GRE requirement for Language Education master's degree applicants was passed with 12 in favor, 0 opposed, and 1 abstention.

V. New Courses/Course Changes open for 30 day Remonstrance

None

Meeting ended at 3:15 PM