

Indiana University Graduate CAS

If you experience any difficulties with the application, please contact the Liaison Student Support (see below).

Liaison Student Contact Information:

Phone # (617) 729-2866

graduate.indiana@liaisoncas.com

Live Chat reps are available via the help Center

Step 1:

Student Login New application link: <https://IUgraduate.liaisoncas.com/>

Select "Create an Account"



The screenshot shows the login page for the Indiana University Graduate CAS. At the top, the Indiana University logo (a purple Psi symbol) and the text "INDIANA UNIVERSITY" are displayed. Below this is a large heading: "Welcome to Indiana University Graduate CAS". The page is divided into two main sections. On the left, a dark blue vertical box contains white text: "Thank you for your interest in pursuing graduate or professional studies at Indiana University, or affiliated Purdue University studies offered at IUPUI. We look forward to working with you to make your academic and professional aspirations possible. With these login credentials, you can apply to any graduate or professional program within our system." Below this, smaller white text reads: "As you prepare to apply, we encourage you to visit the website of your program of interest and review the requirements and deadlines. If you have previously applied to one of our campuses using this application system, use the same login and email address to avoid duplicate records. Creating multiple profiles can lead to delays in processing your application." On the right, a white login form is set against a background image of a university building. The form includes the text "Sign in with your username and password below. First time here? Select Create an Account to get started." followed by two input fields: "Username" and "Password". Below these fields are two buttons: a blue "Sign In" button and a white "Create an Account" button. At the bottom of the form, there is a link that says "Forgot your username or password?".

Step 2: Create a new account



Create an Account

The information below will be provided to the admissions offices at the programs to which you apply. Please provide complete and accurate information. Within the application you will be able to specify additional addresses and alternate name details.

* Indicates required field.

Your Name

Title	<input type="text"/>
* First or Given Name	<input type="text"/>
Middle Name	<input type="text"/>
* Last or Family Name	<input type="text"/>
Suffix	<input type="text"/>
Display Name	<input type="text"/>

Contact Information

* Email Address	<input type="text"/>	Home <input type="button" value="v"/>
* Confirm Email Address	<input type="text"/>	
* Preferred Phone Number	<input type="text" value="(201) 555-5555"/>	Mobile <input type="button" value="v"/>

Step 3: Add a Program

Select "Filters" and check the following:

- **School:** IUPUI School of Education
- **Campus:** IUPUI
- **Start Term:** Select your intended Fall term

The screenshot shows the 'Add Program' interface on the Indiana University website. The main table displays search results for 'Available Programs' at 'IUPUI School of Education'. The table has columns for 'Add', 'Program Name', 'Degree', 'Start Term', 'Start Year', and 'School'. The results are filtered to show only 'Available Programs' at 'IUPUI School of Education'. A filter sidebar is open on the right, showing 'Available Programs' checked and other filters like 'Start Year', 'Delivery', 'School', 'Degree', 'Campus', and 'Start Term' expanded.

Add	Program Name	Degree	Start Term	Start Year	School
✓	Counseling/Counselor Education MSED	Master's	Spring	2020	IUPUI S
✓	Education Nondegree Graduate	Non-Degree	Spring	2020	IUPUI S
+	Education Nondegree Graduate	Non-Degree	Fall	2020	IUPUI S
✓	Education Nondegree Graduate	Non-Degree	Summer	2020	IUPUI S
✓	Elementary Education MSED - (Urban Education)	Master's	Spring	2020	IUPUI S
+	Elementary Education MSED - (Urban Education)	Master's	Summer	2020	IUPUI S
+	Elementary Education MSED - (Urban Education)	Master's	Fall	2020	IUPUI S

Step 4: Select program that applies by clicking the (+) button on the far left side

Step 5: Select “Continue” at the bottom of the page to begin the application

Step 6: Begin your program application

Note: Program materials is where you will upload your required application documents

The screenshot displays the 'My Application' dashboard with a navigation bar at the top containing 'My Application', 'Add Program', 'Submit Application', and 'Check Status'. The main content area features a 'Getting Started?' tip and a 2x2 grid of progress cards. A notification box on the left shows a welcome message from Indiana University Graduate CAS.

Section	Sections Completed
Personal Information	0/6
Academic History	0/3
Supporting Information	0/3
Program Materials	0/14

Step 7:

1. Select "Documents" tab

There are several items you need to submit along with your application to the Urban Education Studies doctoral program.

Personal Statement

Submit a 500–1,000 word personal statement that summarizes your immediate and long-term professional goals as they relate to your intent to pursue a doctorate in urban education studies. The statement should demonstrate the quality of your writing.

Statement of Values

Submit a 500–1,000 word statement about your core personal values, particularly in relation to education. The statement should demonstrate the quality of your writing.

Statement of Experience

Submit a 500–1,000 word statement of your experience in urban environments and with urban community service. If you do not have experience in urban settings, then explain why an urban-oriented doctoral program would be a good fit for you. The statement should demonstrate the quality of your writing.

Writing Sample

Submit one writing sample (e.g., a published paper, technical report, final paper from a graduate course, etc.). Writing samples will be assessed on both quality and student fit. Consider submitting a sample that speaks to your research interests in urban education and showcases your best writing skills.

Under the "**Personal Statement**" section submit your personal goal statement according to the above guidelines.

Under the "**Other**" section upload your statement of values and statement of experience as 1 file (.doc, .docx, or .pdf). Each statement should be labeled and written according to the above guidelines.

Under the "**Writing Sample**" section submit your writing sample as 1 file (.doc, .docx, or .pdf).

Under the "**CV/Resume**" section please submit an updated resume listing all relevant experience.

***All documents should be written in English.**

Step 8: Recommendations

1. Select “Recommendations” tab

Submit three (3) letters of recommendation from individuals who can attest to your personal and intellectual traits. If possible, one letter should come from a faculty member who can comment on your graduate-level academic work (or undergraduate work, if necessary). **All letters must be submitted on letterhead with signatures.**

***All documents should be written in English.**



Recommendations

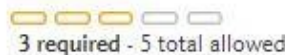
Submit three (3) letters of recommendation from individuals who can attest to your personal and intellectual traits. If possible, one letter should come from a faculty member who can comment on your graduate-level academic work (or undergraduate work, if necessary).

*All documents should be written in English.

Once you have saved an electronic recommendation, an email request will automatically be sent to the recommender on your behalf. Please advise your recommender to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out.



Graduate Recommendation with Letter



Once you have saved an electronic recommendation, an email request will automatically be sent to the recommender on your behalf. Please advise your recommender to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out. Below is an example email of what your recommender will receive. See below.

Recommendation Request Submitted 



graduate.indiana@liaisoncas.com via sendgrid.me
to me ▾



Dear

has applied for admission to **Indiana University Graduate CAS** and has requested that you provide an online evaluation of their capabilities as part of their application. Please submit your recommendation of

[Access the CAS Evaluator Portal](#)

You may also copy and paste the following link into your browser to access the **Indiana University Graduate CAS** Recommender Portal:

<https://recommendations.prelaunch.liaisoncas.com/recommendation/ui/register?email=eW4tQsgC2mdipOzTIsYG5gHUZZASuglBx>

If this is your first time accessing the Evaluator Portal, you will need to create an account. If you have previously created an account, use the login information previously established to log back in and complete this evaluation. If you have forgotten your password, please use the "Forgot Your Password?" link found on the Evaluator Portal Login page.

provided the following comments to you in their evaluation request:

Please upload a letter of recommendation on letter head with signature.

If you have any questions about this evaluation request, please contact **Indiana University Graduate CAS** Customer Service at (617) 729-2866 Monday through Friday, 9:00 AM to 5:00 PM Eastern Time.

Sincerely,

Indiana University Graduate CAS Customer Service