Indiana University Graduate CAS
If you experience any difficulties with the application, please contact the Liaison Student Support (see below).

Thank you for your interest in our graduate programs. Prior to submitting your application, please review your intended program plan to confirm you are submitting the correct application. You can also contact our graduate advisors for information about the program plan and the corresponding graduate application. Here is a listing of our graduate advisors: https://education.indianapolis.iu.edu/academics/advising/index.html

Please be advised: Once you submit your application fee you will not be able to make any further changes. Additionally, we are not able to provide a refund for graduate applications.

Step 1:

Student Login New application link: https://graduate.indianapolis.iu.edu/admissions/apply.html

Choose a semester from the drop down in "Select a Term to Apply for"

Select "Apply Now"

Select a semester that you wish to apply for, then click "Apply Now". You will be directed to the correct IU Graduate CAS cycle portal. If you have applied in a previous CAS cycle you can utilize the "Reapplication" feature to save time!

Select a Term to Apply for ▾

ⓘ Choose a semester

Apply Now

Login if you have previously created an account; Contact Liaison if you have any questions (see contact information above)

If you <u>do not</u> have an account, select "Create an Account"

Step 2: Create a new account

Step 3: Add a Program
Select "Filters" and check the following:

- **School:** IUI School of Education
- **Campus:** IU Indianapolis
- **Start Term:** Select your intended term

Step 4: Search and select **Elementary Education MSED - Technology (Licensure & Non-Licensure)** by clicking the(+) button on the far left side. The (+) will turn to a green check mark when successfully selected.

Step 5: Select "Continue" at the bottom of the page to begin the application

Step 6: Begin your program application

Note: Quadrant 4 "Program Materials" is where you will upload your required application documents

My Application	Add Program	Submit Application	Check Status

My Application

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

Latest Notifications

Welcome to the Indiana University Graduate CAS application (save this email)   Today

View My Notifications

Getting Started?
Speed up your application by entering your colleges attended first.

Personal Information

0/6
Sections Completed

Academic History

0/3
Sections Completed

Supporting Information

0/3
Sections Completed

Program Materials

0/14
Sections Completed

Step 7:

1. Select "Documents" tab

Please select the following tab, "I Am Not Adding Any Documents"

💡 UPLOAD TIPS

Review Uploaded Documents	Accepted File Types	Do Not Password Protect Your Documents	Conceal Your Social Security Number (SSN)
The uploading process may have altered your formatting. Please review before submitting.	.doc, .docx, .pdf, .rtf, .txt, .jpg, .jpeg, .png. The size limit for each file upload is 15MB.	Protected documents will not be sent with your application.	Only use correction fluid or a redacting marker to conceal your SSN before uploading.

*Indicates required field

Required Documents

There are no required documents for this program.

Optional Documents

License

⊕ Add Document

Test Score Report

⊕ Add Document

Personal Statement

⊕ Add Document

I Am Not Adding Any Documents

Step 8: Recommendations

    1.   Select "Recommendations" tab

    Please select the following tab, "I Am Not Adding Any Recommendations"

Home	Questions	Documents	Recommendations

Recommendations

New Student Applicants
Submit two (2) letters of recommendation. All letters must be submitted on letterhead with signatures.

Please select the "Request Graduate Recommendation with Letter Recommendation" tab below to begin this process.

*All documents should be written in English.

Returning Student Applicants
Please select the following tab, "I Am Not Adding Any Recommendations"

Once you have saved an electronic recommendation, an email request will automatically be sent to the recommender on your behalf. Please advise your recommender to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out.

I Am Not Adding Any Recommendations

Step 9: Questions

1. Select "Questions" tab

Are you a licensed teacher, school guidance counselor, or school media specialist in Indiana?

Statement of Acknowledgement
I understand that the Master's degree in Elementary Education will not lead to an Indiana teaching license. Please type in today's date acknowledging this statement.

Home	Documents	Recommendations	Questions

Save

* Indicates required field.

Licensure

* Are you a licensed teacher, school guidance counselor, or school media specialist in Indiana?

○ Yes   ○ No

What license do you hold?

Statement of Acknowledgement

* \<p\>I understand that the Master's degree in Elementary Education will not lead to an Indiana teaching license. Please type in today's date acknowledging this statement.

| | MM/DD/YYYY |

<	September 2019	>
SUN	MON	TUE	WED	THU	FRI	SAT
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	01	02	03	04	05
06	07	08	09	10	11	12

* graduate student in the IUPUI School of Education?

ew for the fee waiver coupon code.

1. Please email all three Graduate staff: kycshaw@iu.edu, sbreland@iupui.edu, and karicruz@iu.edu
2. In the email subject line type the following: Review for coupon code
3. In the email body include the following information: all full legal name(s), date of birth, university ID number (optional)

Once your review is completed you will be notified by email about your eligibility for the fee waiver coupon code.

You will not be able to submit this application until the review is completed.

Fee Waiver/Coupon Code Request

If you have previously been admitted as an IU Indianapolis School of Education graduate student, you may be eligible for an application fee waiver. Applicants who are eligible for a fee waiver, will receive a coupon code. Please follow these steps to be reviewed for a coupon code:

1. Please send an email to soegrstu@iu.edu
2. In the email subject line type the following: Review for coupon code
3. In the email body include the following information: all full legal name(s), date of birth, university ID number (optional)

Note: Do not submit the application until your review is completed. You will be notified by email about your eligibility for a coupon code.

Coupon Code

* Have you previously been admitted as a graduate student in the IU Indianapolis School of Education?

(•) Yes   (   ) No

Follow these steps to request a review for the fee waiver coupon code.

1. Please send an email to **soegrstu@iu.edu**
2. In the email subject line type the following: Review for coupon code
3. In the email body include the following information: all full legal name(s), date of birth, university ID number (optional)

Once your review is completed you will be notified by email about your eligibility for the fee waiver coupon code.

You will not be able to submit this application until the review is completed.

Submit Application/Payment Information

You will submit the application by clicking on the "Submit Application" tab (top of the screen).

You will submit the payment or coupon code on this page.

Note: ALL PAYMENTS ARE FINAL AND NON-REFUNDABLE!

My Application	Add Program	Submit Application ❶	Check Status

Your Selected Program

PROGRAM NAME	DEADLINE
IU Indianapolis	
✓ E_____	

Selected Programs (1)

Fee Total   **$70.00**

Coupon Code

[XXXX-XXXX-XXXX-XXXX]

[Apply]

[**Continue**]