Indiana University Graduate CAS
If you experience any difficulties with the application, please contact the Liaison Student Support (see below).

Liaison Student Contact Information:
Phone # (617) 729-2866
graduate.indiana@liaisoncas.com
Live Chat reps are available via the help Center

Step 1:
Student Login New application link: https://IUgraduate.liaisoncas.com/
Select “Create an Account”

Welcome to Indiana University Graduate CAS

Thank you for your interest in pursuing graduate or professional studies at Indiana University, or affiliated Purdue University studies offered at IUSUI. We look forward to working with you to make your academic and professional aspirations possible. With these login credentials, you can apply to any graduate or professional program within our system.

As you prepare to apply, we encourage you to visit the website of your program of interest and review the requirements and deadlines. If you have previously applied to one of our campuses using this application system, use the same login and email address to avoid duplicate records. Creating multiple profiles can lead to delays in processing your application.
Step 2: Create a new account

Create an Account

The information below will be provided to the admissions offices at the programs to which you apply. Please provide complete and accurate information. Within the application, you will be able to specify additional addresses and alternate name details.

* indicates required field.

Your Name
- Title
- First or Given Name
- Middle Name
- Last or Family Name
- Suffix
- Display Name

Contact Information
- Email Address
- Confirm Email Address
- Preferred Phone Number
- [Enter your phone number here]

Step 3: Add a Program
Select “Filters” and check the following:
**Step 4:** Select program that applies by clicking the (+) button on the far left side

**Step 5:** Select “Continue” at the bottom of the page to begin the application

**Step 6:** Begin your program application

**Note:** Program materials is where you will upload your required application documents
**Step 7:**

1. Select “Documents” tab
2. Submit your personal goal statement under the "Personal Statement" section.
3. If you are a licensed teacher, submit a copy of your license under the "License" section.
4. Under the "Test Score Report" section upload official GRE scores (U.S. applicants: The GRE is waived for applicants if your undergraduate GPA is 3.0 or higher.)

*All documents should be written in English.*
**Documents**

Under the “Personal Statement” section submit your personal goal statement.

If you are a licensed teacher, under the “License” section please provide a copy of your teaching license.

Under the “Test Score Report” section upload official CRE scores (U.S. applicants: The GRE is waived for applicants if your undergraduate GPA is 3.0 or higher).

*All documents should be written in English.

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**UPLOAD TIPS**

- **Review Uploaded Documents**
  - The uploading process may have cleaned or removed any formatting. Please review before submitting.

- **Accepted File Types**
  - doc, docx, pdf, tar, zip, jpeg, jpg, png, bmp. The size limit for each file is 10MB.

- **Do Not Password Protect Your Documents**
  - Password-protected documents will not be sent with your application.

- **Conceal Your Social Security Number (SSN)**
  - Only use dotted text if a redacting method conceals your SSN before uploading.

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**Personal Statement**

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**License**

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**Test Score Report**

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**Step 8: Recommendations**

1. Select “Recommendations” tab

Submit two (2) letters of recommendation. **All letters must be submitted on letterhead with signatures.**

*All documents should be written in English.*
Recommendations

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*All documents should be written in English.*

Once you have saved an electronic recommendation, an email request will automatically be sent to the recommender on your behalf. Please advise your recommender to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out.

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Step 9: Questions

1. Select “Questions” tab

Are you a licensed teacher, school guidance counselor, or school media specialist in Indiana?

Statement of Acknowledgement
I understand that the Master’s degree in Elementary Education will not lead to an Indiana teaching license. Please type in today’s date acknowledging this statement.
Fee Waiver Request

If you have previously been admitted as a graduate student in the IUPUI School of Education, follow these steps to request a review for the fee waiver coupon code.

1. Please email all three Graduate staff: kyczaw@iu.edu, sbreland@iupui.edu, and karicruz@iu.edu
2. In the email subject line type the following: Review for coupon code
3. In the email body include the following information: all full legal name(s), date of birth, university ID number (optional)

Note: Once your review is completed you will be notified by email about your eligibility for the fee waiver coupon code. You will not be able to submit this application until the review is completed.
Coupon Code

* Have you previously been admitted as a graduate student in the IUPUI School of Education?

- [ ] Yes
- [ ] No

Follow these steps to request a review for the fee waiver coupon code:

1. Please email all three Graduate staff: kycshaw@iu.edu, sbreland@iupui.edu, and karlcruz@iu.edu
2. In the email subject line type the following: Review for coupon code
3. In the email body include the following information: all full legal name(s), date of birth, university ID number (optional)

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