Indiana University Graduate CAS If you experience any difficulties with the application, please contact the Liaison Student Support (see below). Liaison Student Contact Information:

Phone # (617) 729-2866 graduate.indiana@liaisoncas.com Live Chat reps are available via the Help Center

Thank you for your interest in our graduate programs. Prior to submitting your application, please review your intended program plan to confirm you are submitting the correct application. You can also contact our graduate advisors for information about the program plan and the corresponding graduate application. Here is a listing of our graduate advisors: https://education.indianapolis.iu.edu/academics/advising/index.html

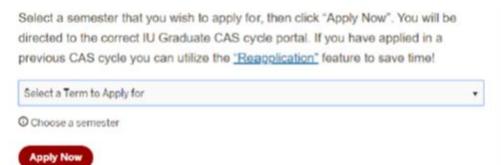
Please be advised: Once you submit your application fee you will not be able to make any further changes. Additionally, we are not able to provide a refund for graduate applications.

Step 1:

Student Login New application link: https://graduate.indianapolis.iu.edu/admissions/apply.html

Choose a semester from the drop down in "Select a Term to Apply for"

Select "Apply Now"



Login if you have previously created an account; Contact Liaison if you have any questions (see contact information above)

If you do not have an account, select "Create an Account"

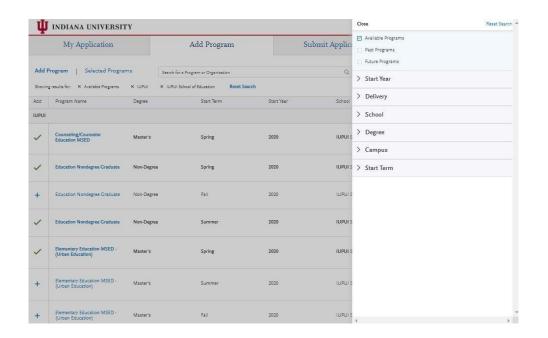
Step 2: Create a new account

apply. Please provide complet	provided to the admissions offices te and accurate information. Within	
specify additional addresses a	and alternate name details.	* Indicates required fit
Your Name		
Title		
* First or Given Name		
Middle Name		
* Last or Family Name		
Suffix		
Display Name		

Step 3: Add a Program

Select "Filters" and check the following:

- School: IUI School of Education
- Campus: IU Indianapolis
- Start Term: Select your intended term



Step 4: Search and select Elementary Education MSED - Technology (Licensure & Non-Licensure) by clicking the(+) button on the far

left side. The (+) will turn to a green check mark when successfully selected.

<u>Step 5</u>: Select "Continue" at the bottom of the page to begin the application



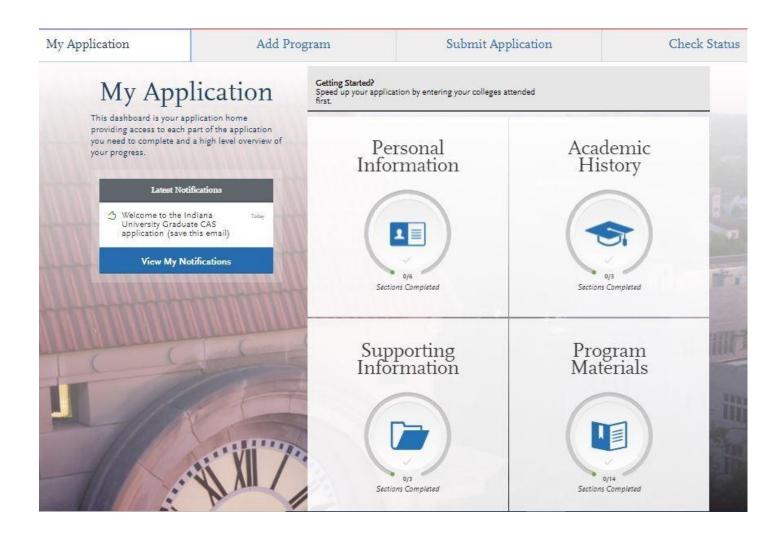
Elementary Education MSED - (Urban...

IU Indianapolis

Master's

Step 6: Begin your program application

Note: Quadrant 4 "Program Materials" is where you will upload your required application documents



Step 7:

1. Select "Documents" tab

Please select the following tab, "I Am Not Adding Any Documents"

<u>Returning Student Applicants</u> Please select the following tab, "I Am Not Adding Any Documents" Please review the "Recommendations" page for instructions on how to complete this requirement.

♀ UPLOAD TIPS						
Q		L L	Þ			
Review Uploaded	Accepted File Types	Do Not Password Protect Your Documents	Conceal Your Social Security Number (SSN)			
The uploading process may have altered your formatting. Please	.doc, .docx, .pdf, .rtf, .txt, .jpg, .jpeg, .png. The size limit for	Protected documents will not be sent with your application.	Security Number (SSN) Only use correction fluid or a redacting marker to conceal your			
review before submitting.	each file upload is 15MB.	sent with your application.	SSN before uploading.			

* Indicates required field

Required Documents

There are no required documents for this program.

Optional Documents

License	
Add Document	
Test Score Report	
Add Document	
Personal Statement	
+ Add Document	
I Am Not Adding Any Documents	

Step 8: Recommendations

1. Select "Recommendations" tab

Please select the following tab, "I Am Not Adding Any Recommendations"

Home	Questions	Documents	Recommendations

Recommendations

New Student Applicants

Submit two (2) letters of recommendation. All letters must be submitted on letterhead with signatures.

Please select the "Request Graduate Recommendation with Letter Recommendation" tab below to begin this process.

*All documents should be written in English.

Returning Student Applicants

Please select the following tab, "I Am Not Adding Any Recommendations"

Once you have saved an electronic recommendation, an email request will automatically be sent to the recommender on your behalf. Please advise your recommender to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out.

I Am Not Adding Any Recommendations

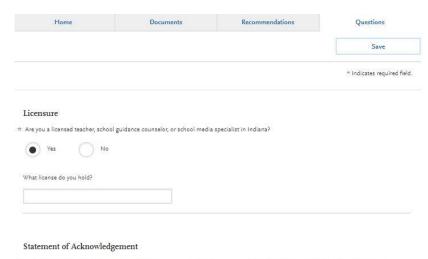
Step 9: Questions

1. Select "Questions" tab

Are you a licensed teacher, school guidance counselor, or school media specialist in Indiana?

Statement of Acknowledgement

I understand that the Master's degree in Elementary Education will not lead to an Indiana teaching license. Please type in today's date acknowledging this statement.



understand that the Master's degree in Elementary Education will not lead to an Indiana teaching license. Please type in today's date acknowledging this statement.

				MM	/DD/Y	m	
<	S	epte	mber	201	9	>	
SUN	MON	TUE	WED	THU	FRI	SAT	
01	02	03	04	05	06	07	
08	09	10	11	12	13	14	
15	16	17	18	19	20	21	graduate student in the IUPUI School of Education?
22	23	24	25	26	27	28	
29	30	01	02	03	04	05	
06	07	08	09	10	11	12	ew for the fee waiver coupon code.

- In the email subject line type the following: Review for coupon code
 In the email body include the following information: all full legal name(s), date of birth, university ID number (optional)

Once your review is completed you will be notified by email about your eligibility for the fee waiver coupon code.

You will not be able to submit this application until the review is completed.

Fee Waiver/Coupon Code Request

If you have previously been admitted as an IU Indianapolis School of Education graduate student, you may be eligible for an application fee waiver. Applicants who are eligible for a fee waiver, will receive a coupon code. Please follow these steps to be reviewed for a coupon code:

- 1. Please send an email to soegrstu@iu.edu
- 2. In the email subject line type the following: Review for coupon code
- 3. In the email body include the following information: all full legal name(s), date of birth, university ID number (optional)

Note: Do not submit the application until your review is completed. You will be notified by email about your eligibility for a coupon code.

Coupon Code

* Have you previously been admitted as a graduate student in the IU Indianapolis School of Education?



Follow these steps to request a review for the fee waiver coupon code.

- 1. Please send an email to soegrstu@iu.edu
- 2. In the email subject line type the following: Review for coupon code
- 3. In the email body include the following information: all full legal name(s), date of birth,
- university ID number (optional)

Once your review is completed you will be notified by email about your eligibility for the fee waiver coupon code.

You will not be able to submit this application until the review is completed.

Submit Application/Payment Information

You will submit the application by clicking on the "Submit Application" tab (top of the screen).

You will submit the payment or coupon code on this page.

Note: ALL PAYMENTS ARE FINAL AND NON-REFUNDABLE!

My Application	Add Program	Submit Application 1	Check Status
Your Selected Pro	gram		
program name IU Indianapolis	DEADLINE	Selected Prog	rams (1)
✓ E		Fee Tot	al \$70.00
		Coupon Co xxxx-xxxx-xxxx Apply	
			Continue