

Indiana University Graduate CAS

If you experience any difficulties with the application, please contact the Liaison Student Support (see below).

Liaison Student Contact Information:

Phone # (617) 729-2866

graduate.indiana@liaisoncas.com

Live Chat reps are available via the Help Center

Thank you for your interest in our graduate programs. Prior to submitting your application, please review your intended program plan to confirm you are submitting the correct application. You can also contact our graduate advisors for information about the program plan and the corresponding graduate application. Here is a listing of our graduate advisors: <https://education.indianapolis.iu.edu/academics/advising/index.html>

Please be advised: Once you submit your application fee you will not be able to make any further changes. Additionally, we are not able to provide a refund for graduate applications.

Step 1:

Student Login New application link: <https://graduate.indianapolis.iu.edu/admissions/apply.html>

Choose a semester from the drop down in "Select a Term to Apply for"

Select "Apply Now"

Select a semester that you wish to apply for, then click "Apply Now". You will be directed to the correct IU Graduate CAS cycle portal. If you have applied in a previous CAS cycle you can utilize the ["Reapplication"](#) feature to save time!

① Choose a semester

Apply Now

Login if you have previously created an account; Contact Liaison if you have any questions

(see contact information above)

If you do not have an account, select "Create an Account"

Step 2: Create a new account



Create an Account

The information below will be provided to the admissions offices at the programs to which you apply. Please provide complete and accurate information. Within the application you will be able to specify additional addresses and alternate name details.

* Indicates required field.

Your Name

Title

* First or Given Name

Middle Name

* Last or Family Name

Suffix

Display Name

Contact Information

* Email Address

Home



* Confirm Email Address

* Preferred Phone Number

 (201) 555-5555

Mobile



Step 3: Add a Program

Select “Filters” and check the following:

- **School:** IUI School of Education
- **Campus:** IU Indianapolis
- **Start Term:** Select your intended term

INDIANA UNIVERSITY

My Application Add Program Submit Application

Add Programs

You must select at least one program to begin your application. You can add additional programs at any time before the program's submission deadline. Use the search filters below to locate programs by **Campus**, **Start Year**, **Delivery**, **School**, **Degree**, **Past / Future Programs**, or **Start Term**. Contact your program of interest for specific requirements, program dates, and deadlines.

Find Program View Selected Programs

Showing results for: Available Programs Indiana University School of Education at IUPUI IUPUI Reset Search

Add	Program Name	Degree	Start Term	Start Year	School
IUPUI					
+	Academic Advising, Graduate Certificate -Online	Certificate	Fall	2023	Indiana University School of Education at IUPUI
+	Educational Technology for Learning, MSED -Online	Master's	Fall	2023	Indiana University School of Education at IUPUI
+	Teaching, Learning, and Curriculum, MSED -Online	Master's	Fall	2023	Indiana University School of Education at IUPUI

Close

Available Programs

Past Programs

Future Programs

Campus

Search Campus

IU Bloomington

IU East

IU Kokomo

IU Northwest

IU South Bend

IU Southeast

IUPUC

IUPUI

See Less

Start Year

Delivery

School

Search School

Indiana University Robert H. McKinney School of Law

Indiana University School of Dentistry

Indiana University School of Education at IUPUI

Indiana University School of Health and Human Sciences

Indiana University School of Liberal Arts at IUPUI

Indiana University School of Medicine





Step 4: Search and select **Graduate Certificate-Urban School Leadership** by clicking the (+) button on the far left side. The (+) will turn to a green check mark when successfully selected.

Step 5: Select “Continue” at the bottom of the page to begin the application

Add	Program Name	Degree
✓	Graduate Certificate-Urban School Leadership	Certificate

Step 6: Begin your program application

Note: Quadrant 4 "Program Materials" is where you will upload your required application documents

My Application	Add Program	Submit Application	Check Status
<div><h2>My Application</h2><p>This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.</p><div>Latest Notifications Welcome to the Indiana University Graduate CAS application (save this email) Today View My Notifications</div><div>Getting Started? Speed up your application by entering your colleges attended first.</div><div><div><h3>Personal Information</h3><p>0/6 Sections Completed</p></div><div><h3>Academic History</h3><p>0/3 Sections Completed</p></div><div><h3>Supporting Information</h3><p>0/3 Sections Completed</p></div><div><h3>Program Materials</h3><p>0/14 Sections Completed</p></div></div></div>			

Step 7:

- 1. Select “Documents” tab


Please select the following tab, **“I Am Not Adding Any Documents”**

***All documents should be written in English.**


[Returning Student Applicants](#)
Please select the following tab, “I Am Not Adding Any Documents”

Please review the “Recommendations” page for instructions on how to complete this requirement.


💡 **UPLOAD TIPS**




Review Uploaded Documents
The uploading process may have altered your formatting. Please review before submitting.



Accepted File Types
.doc, .docx, .pdf, .rtf, .txt, .jpg, .jpeg, .png. The size limit for each file upload is 15MB.



Do Not Password Protect Your Documents
Protected documents will not be sent with your application.



Conceal Your Social Security Number (SSN)
Only use correction fluid or a redacting marker to conceal your SSN before uploading.

* Indicates required field

Required Documents

There are no required documents for this program.

Optional Documents

License

+ Add Document

Test Score Report

+ Add Document

Personal Statement

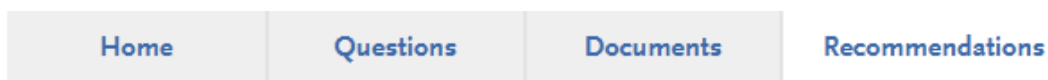
+ Add Document

I Am Not Adding Any Documents

Step 8: Recommendations

1. Select “Recommendations” tab

Please select the following tab, **“I Am Not Adding Any Recommendations”**



Recommendations

New Student Applicants

Submit two (2) letters of recommendation. All letters must be submitted on letterhead with signatures.

Please select the “Request Graduate Recommendation with Letter Recommendation” tab below to begin this process.

***All documents should be written in English.**

Returning Student Applicants

Please select the following tab, “I Am Not Adding Any Recommendations”

Once you have saved an electronic recommendation, an email request will automatically be sent to the recommender on your behalf. Please advise your recommender to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out.


I Am Not Adding Any Recommendations

Step 9: Questions

1. Select “Questions” tab
2. If you select “Yes” to being a licensed teacher, school guidance counselor, or school media specialist in Indiana, please **specify which license you hold and how many years' experience you have in the licensure area.**
3. If you select “No” to being a licensed teacher, school guidance counselor, or school media specialist in Indiana, please **enter today’s date as statement acknowledgment.**

Statement of Acknowledgment

I understand that the Graduate Certificate-Urban School Leadership will not lead to an Indiana teaching or building level administration license.

Home	Questions	Documents	Recommendations
<div>Save</div>			
<div><h4>Graduate Certificate in Urban School Leadership Program Returning Student</h4><p>★ Have you previously been admitted to the Graduate Certificate in Urban School Leadership Program at the IUPUI School of Education?</p><p><input type="radio"/> Yes <input checked="" type="radio"/> No</p></div> <div><h4>Licensure</h4><p>★ Are you a licensed school teacher, school guidance counselor, or school media specialist in Indiana?</p><p><input type="radio"/> Yes <input checked="" type="radio"/> No</p><p>I understand that the Graduate Certificate in Urban School Leadership will not lead to an Indiana Building Level Administrator (K-12) license. Please type in today's date acknowledging this statement.</p><div><input type="text"/>  MM/DD/YYYY</div></div>			

Fee Waiver/Coupon Code Request

If you have previously been admitted as an IU Indianapolis School of Education graduate student, you may be eligible for an application fee waiver. Applicants who are eligible for a fee waiver, will receive a coupon code. Please follow these steps to be reviewed for a coupon code:

1. Please send an email to soegrstu@iu.edu
2. In the email subject line type the following: Review for coupon code
3. In the email body include the following information: all full legal name(s), date of birth, university ID number (optional)

Note: Do not submit the application until your review is completed. You will be notified by email about your eligibility for a coupon code.

Coupon Code

* Have you previously been admitted as a graduate student in the IU Indianapolis School of Education?

☒

Yes

☐

No

Follow these steps to request a review for the fee waiver coupon code.

1. Please send an email to soegrstu@iu.edu
2. In the email subject line type the following: Review for coupon code
3. In the email body include the following information: all full legal name(s), date of birth, university ID number (optional)

Once your review is completed you will be notified by email about your eligibility for the fee waiver coupon code.

You will not be able to submit this application until the review is completed.

Submit Application/Payment Information

You will submit the application by clicking on the "Submit Application" tab (top of the screen).

You will submit the payment or coupon code on this page.

Note: ALL PAYMENTS ARE FINAL AND NON-REFUNDABLE!

My Application

Add Program

Submit Application 1

Check Status

Your Selected Program

PROGRAM NAME	DEADLINE
IU Indianapolis	

✓

E

Selected Programs (1)

Fee Total

\$70.00

Coupon Code

XXXX-XXXX-XXXX-XXXX

Apply

Continue