Indiana University Graduate CAS
If you experience any difficulties with the application, please contact the Liaison Student Support (see below).

**Liaison Student Contact Information:**
Phone # (617) 729-2866
[graduate.indiana@liaisoncas.com](mailto:graduate.indiana@liaisoncas.com)
Live Chat reps are available via the help Center

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**Step 1:**
**Student Login New application link:** [https://IUGraduate.liaisoncas.com/](https://IUGraduate.liaisoncas.com/)
Select “Create an Account”
Step 2: Create a new account

Create an Account

The information below will be provided to the admissions offices at the programs to which you apply. Please provide complete and accurate information. Within the application you will be able to specify additional addresses and alternate name details.

** Indicates required field.

**Your Name**

- Title
- First or Given Name
- Middle Name
- Last or Family Name
- Suffix
- Display Name

**Contact Information**

- Email Address
- Confirm Email Address
- Preferred Phone Number

(201) 555-5555
**Step 3:** Add a Program
Select “Filters” and check the following:
- **School:** IUPUI School of Education
- **Campus:** IUPUI
- **Start Term:** Select your intended term

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**Step 4:** Select the program that applies by clicking the (+) button on the far left side

**Step 5:** Select “Continue” at the bottom of the page to begin the application

**Step 6:** Begin your program application

**Note:** Program materials is where you will upload your required application documents
**Step 7:**

1. Select “Documents” tab
2. Submit your personal goal statement under the "Personal Statement" section.

**Education Nondegree Graduate Applicants,** please upload a statement of your academic goals.

**LMHC Applicants Only**
Submit statement for interest in LMHC and follow the writing prompt.

**Writing prompt:**
The Counselor and Counselor Education Program at the IU School of Education IUPUI prepares counselors to be transformational agents, fostering equity, justice, and valuing of diversity. Transformational counselors challenge barriers related to poverty, gender, (dis)ability, race, ethnicity and home language, among others. In preparation for this work, our students engage in ongoing discussions and critical analyses of: organizations/communities, the application of counseling theories and research, and the roles and responsibilities of counselors as change agents and advocates in responding to the diverse needs of all people. This work demands the abilities to reflect and respond in written and oral form.

*All documents should be written in English.*
Step 8: Questions

1. Answer the “Statement of Acknowledgment” question accordingly

I understand that the IUPUI School of Education will not recommend me for the Licensed Mental Health Counselor (LMHC) license. I must meet all Behavioral Health and Human Services Licensing Board requirements to apply for the LMHC license.
Fee Waiver Request
If you have previously been admitted as a graduate student in the IUPUI School of Education, follow these steps to request a review for the fee waiver coupon code.

1. Please email all three Graduate staff: kycshaw@iu.edu, sbreland@iupui.edu, and karicruz@iu.edu
2. In the email subject line type the following: Review for coupon code
3. In the email body include the following information: all full legal name(s), date of birth, university ID number (optional)

Note: Once your review is completed you will be notified by email about your eligibility for the fee waiver coupon code. You will not be able to submit this application until the review is completed.