

**Minutes from Meeting**  
**3:30-5:00 pm**  
**Rooms 2102 (Bloomington) and 3138B (Indianapolis)**

**Members Present:** Alexander McCormick, Chad Christensen, Sam Museus, Marjorie Manifold  
Scott Bellini

**Ex-Officio Present:** Elizabeth Boling, Brendan Maxcy

**Members Absent:** Kelzie Beebe, Ghangis Carter, John Hitchcock, Sandra Strain

**Staff:** Matthew Boots, Jezreel McMillen, Leslie Chrapliwy, Liyao Zhao

I. Review and Approval of Minutes from November 18, 2015

- *Marjorie Manifold moved to approve the minutes from November 18, 2015, with the following changes: under item E, edit “minor” to “doctoral minor”; and under last item, since the committee did not actually discuss anything, the first sentence can be struck out.*
- *Scott Bellini seconded the motion.*
- *All in favor.*

II. New Business

A. **Course Change Request: Q610**

The second item of business regarded a course change request for Q610. Marjorie Manifold presented on this item on behalf of Meredith Rogers. Manifold explained that Q610 is a methods course for AIs to learn how to teach undergraduates. The course number is no longer used by the science education department, and so the proposal is simply to give the methods course a specific designation, Q610. The course is not required, but is strongly recommended by the department. The committee did not have any questions.

- *Scott Bellini moved to approve the course change request Q610, as presented.*
- *Chad Christensen seconded the motion.*
- *All in favor.*

III. Discussion Items

A. **Adjunct Teaching at IUPUI**

Next, the committee addressed its discussion items. The first concerned adjunct teaching at IUPUI. Policy now in place dictates that doctoral students, regardless of their advanced status within the program, cannot teach their own graduate courses—teachers of graduate students must hold the terminal degree. Maxcy was under the impression that ABD students could teach graduate students. Boling noted that while there were indeed cases of ABD students teaching graduate students, those cases were approved in ignorance of accepted policy. The pertinent issue is the university’s accreditation, specifically a standard with the Higher Learning Commission requiring that instructors of graduate students hold the terminal degree. The committee agreed to

propose to the Policy Council that the policy prohibiting doctoral students from teaching graduate students be extended to apply to all campuses, not merely IUPUI.

**B. Subcommittees**

The committee then heard updates from the subcommittees. Neither the Beechler Award, the Dean's Fellowship, nor the Dissertation Fellowship subcommittees had significant updates, other than the deadlines for their applicants.

It was noted that the first graduate from Urban Education Studies program at IUPUI completed in August of 2015, but the dissertation award should consider only graduates from July 2014 to June 2015. The committee decided to consider his application in the following year's competition.