

Minutes from Meeting
10:00am-11:30am
Rooms 2102 (Bloomington) and 3138B (Indianapolis)

Members Present: Danielle DeSawal, Elizabeth Boling, Katie Cierniak, Thu Suong Thi Nguyen, Keith Morran, Susie Sloffer, Jesse Steinfeldt, Luise McCarty, Martha Nyikos, Beth Berghoff, and Ray Haynes

Absent: Kylie Pepler, Valarie Akerson and Ghangis Carter

Staff: Avital Deskalo

Presenters: Beth Berghoff, Frank DiSilvestro, Jeani Young, and Tom Brush

I. Introductions

A. Review of Committee Members

The members of the committee introduced themselves to one another. This semester, Jesse Steinfeldt and Keith Morran joined the committee. Steinfeldt's fall schedule conflicted with committee meeting times, and Morran is replacing Robin Hughes as IUPUI's ex-officio member while she is on sabbatical.

II. Review/approval of the minutes from November 27th, 2012

- *Susie Sloffer motioned to approve the minutes from November 27th, 2012, as presented.*
- *Martha Nyikos seconded the motion.*
- *All in favor.*

III. Discussion Items

A. Committee Assignments

Dean's Fellowship: The Dean's Fellowship Subcommittee was assembled. Ray Haynes chairs the committee and Luise McCarty and Ghangis Carter are committee members. Elizabeth Boling also joined the committee.

Dissertation of the Year Award: Martha Nyikos chairs this committee. Announcements have been disseminated to departments for nominations for this award.

IV. New Business

A. Advising sheets for MS in Elementary Education and Secondary Education with a Focus on Technology¹

Beth Berghoff presented this agenda item to the committee. In 2011, Berghoff submitted a packet of advising sheets to the GSC and Policy Council reflecting subplans to be put in place for Master's in Elementary and Secondary Education with a focus on Urban Education, Technology, and Early Childhood (for Elementary Education). The sub-plans were approved; however, there was no distinction between

¹ The advising sheets were voted on and approved by the Graduate Professional Programs (GPP) Committee at IUPUI on December 10th, 2012.

the Focus on Technology in Elementary and Secondary Education. Therefore, there are now two advising sheets.

Next, the committee members raised a few questions about the advising sheets. Danielle DeSawal asked if the subplans are intended for the residential program too; Beth Berghoff said yes. DeSawal also asked Berghoff to clarify the Request for Subplans section on the memorandum. Berghoff clarified that “tracks” are called subplans at IUPUI. Once there are approved advising sheets, Berghoff will be turning in the paperwork for the Request for Subplans to the Graduate Affairs Committee (GAC) at IUPUI. Berghoff also explained that the subplans are useful for tracking student data.

Luise McCarty inquired if the courses are the same for each of the subplans. According to Berghoff, the courses are the same and that is why the Program of Studies came through in 2011 with only one subplan, because both subplans are identical. It should be noted that GSC approved the other subplans listed in the memorandum in 2011. McCarty also inquired about the number of students in the program. Berghoff stated that there was once a high level of interest for this program. Advertising for this program will have to be revamped to make it more marketable. Berghoff added that the program is intended to be online because technology works very well for students as an online program.

Next, Ray Haynes asked how the coursework is distinguishable from the course offerings in IST. Berghoff explained the differences between IST courses and the focus on technology courses; the courses in the subplans are practitioner-focused, designed to help teachers integrate technology into their classroom, use the web to do global outreach, and broaden thinking about classroom technology. IST is more theoretical than the focus on technology courses, according to Berghoff.

The advising sheets will be voted on independently.

- *Thu Suong Thi Nguyen motioned to approve the MS in Elementary Education with a Focus on Technology advising sheet for the residential program, which will then be sent to IUPUI for the request of a new subplan to be reflected on the student’s transcript.*
- *Luise McCarty seconded the motion.*
- *All in favor.*

- *Martha Nyikos motioned to approve the MS in Secondary Education with a Focus on Technology advising sheet for the residential program, which will then be sent to IUPUI for the request of a new subplan to be reflected on the student’s transcript.*
- *Katie Cierniak seconded the motion.*
- *All in favor.*

B. Adult Education Course Change and New Course Requests²

Frank DiSilvestro and Jeani Young presented course requests. The IST faculty are now in the process of transferring courses from the School of Continuing Studies to the School of Education at IUB. All of the courses have gone through the course change approval process at IUPUI when the curriculum was updated 5 years ago. These courses will not be active at IUPUI. All these courses have been subsumed IST. Susie Sloffer will check the course numbers to ensure that they are not being used by other courses. Given all the changes, the GSC will need a new program of study for Adult Education. The program of study needs to go through this same process.

1. Course Change Request: D505

D505 is a required course for graduation. The course title and description are being changed. The committee recommended a change on item #17 to remove the random characters.

- *Ray Haynes motioned to approve course change request EDUC-D505 with the following change: edit #17 needs to be edited to remove random characters.*
- *Martha Nyikos seconded the motion.*
- *All in favor.*

2. Course Change Request: D506

D506 is also a required course, and it is also going through a title and description change.

- *Martha Nyikos motioned to approve course change request EDUC-D506 as presented.*
- *Katie Cierniak seconded the motion.*
- *All in favor.*

3. Course Change Request: D524

The changes in D524 are in regards to the course title and description. The committee recommended the following changes: edit “programs” under 9a, and under 9b, spell out “power” and abbreviate “programs,” and under ESI #4, edit the information to show as bullet points. The committee members were concerned that there could be some overlap between this course and a course in the Educational Leadership Program. The members recommended for the Adult Education faculty to have a conversation with Higher Education faculty before this course reaches remonstrance.

- *Ray Haynes motioned to approve course change request EDUC-D524 with the following changes: edit typo in the word “programs” under #9a, under #9b, spell out “power” and abbreviate “programs,” and under ESI #4, edit the information to show as bullet points.*

² The Adult Education courses were voted on and approved at the IST faculty meeting on December 13th, 2012. D615 and D625 were tabled so faculty members from Higher Education and Adult Education could meet to discuss any concerns with possible overlapping courses.

- *Martha Nyikos seconded the motion.*
- *All in favor.*

4. New Course Request: D-625

D625 is a topics course with variable credit. Certain content needs to be added to this course request form. The committee decided to table D625 because it requires a lot of changes. This course will be discussed at the next meeting, February 7th.

5. New Course Request: D525

D525 is a core requirement. This course was introduced to the program 5 years ago with the growth of distance education in Adult Education. D525 focuses on systems perspectives using program planning for adults in a wide range of settings. Previously, this course existed on IUPUI only. The committee provided the following recommendations: under item #16, edit out the period at the beginning, insert “no” under item #17, under ESI #4, add bullet points to existing verbiage, and under ESI #5, change 150 to 15% so that the assignment points total 100%.

- *Ray Haynes motioned to approve new course request EDUC-D525 with the following changes: remove the period under item #16, under #17, insert “no,” under ESI #4 add bullet points to existing verbiage, and under ESI #5, change 150 to 15% so that the assignment points total 100%*
- *Martha Nyikos seconded the motion.*
- *All in favor.*

6. New Course Request D615

This course is an elective and it is taught every other year. Students from other disciplines such as Higher Education enroll in this class as well. Frank DiSilvestro’s name is listed as instructor because Ron White, the professor who teaches this course, is an adjunct professor. This course could be cross-listed with other courses in other programs. D615 is a 600 level course because it is an advanced master’s course with prerequisites. Also, 615 was the number for this course at IUPUI. The committee provided the following modifications to the request form: fix the word error under #8a, under #20, add world wide web, and under #17, change to “no.” The committee also discussed how this course overlaps with a course in Higher Education. Because of this concern, the committee decided to table this item so the faculty in Higher Education and Adult Education could check on courses that may overlap with D615.

7. New Course Request: D640

D640 is a capstone class that is required. The course was approved at IUPUI. The committee recommended the following changes: under item #17, enter “no,” under item #27, replace “than” with “not” to reflect “...deeper levels of learning not measured by grades...,” and under ESI #5, summarize the three main sections and remove the bullet points.

- *Luise McCarty motioned to approve new course request EDUC-D640 with the following changes, under item #17 enter “no,” under item #27, remove “than” and replace it with “not” to reflect “...deeper levels of learning not measured by grades...,” and under ESI #5, summarize more clearly the 100% and remove the bullet points.*
- *Martha Nyikos seconded the motion.*
- *All in favor.*

C. Proposal for Adult Education Minor³

Tom Brush presented this agenda item. Adult Education faculty thought it would be wise to develop a proposal to offer a doctoral minor for both the students in the SOE and across campus. This is a 12-hour minor for Ed.D. and Ph.D. students. Adult Education faculty agreed to serve on students’ committees as minor advisors.

Next, the committee asked questions about the minor. Danielle DeSawal asked why three courses included on the sample program of study, D500, D512, and D600, were not included on the agenda as new courses or course changes. According to the presenters, they already exist on the IUB campus and they did not require any updates or changes.

Before the committee members voted, they noted a typo on the proposal and program of study. D613 should be changed D615.

- *Ray Haynes motioned to approve the doctoral minor in Adult Education with the following changes: change D613 to D615 on the proposal and program of study. This minor will be approved pending approval of D615 and D625, which were tabled at this meeting.*
- *Martha Nyikos seconded the motion.*
- *All in favor.*

³ The doctoral minor in Adult Education was voted on and approved at the IST faculty meeting on December 13th, 2012.