

Minutes from Meeting
10:00am-11:30am
Rooms 2102 (Bloomington) and 3138B (Indianapolis)

Members Present: Danielle DeSawal, Elizabeth Boling, Katie Cierniak, Thu Suong Thi Nguyen, Keith Morran, Kylie Pepler, Valarie Akerson, Ghangis Carter, Jesse Steinfeldt, Luise McCarty, Martha Nyikos, Beth Berghoff, and Ray Haynes

Absent: Susie Sloffer

Staff: Avital Deskalo

Presenters: Frank DiSilvestro, Joel Wong, and Jim Scheurich

I. Old Business

A. **Course Change Request: D625**

D625 and D615 were tabled at the January GSC/RAFA meeting due to issues with potential overlapping courses and changes that were required to the course request form. As a result of conversations with HESA faculty, D615 was removed from consideration and Adult Education students will have the option to enroll in a similar HESA course.

Frank DiSilvestro presented the course change request for D625. This course is a variable credit, topical course. Danielle DeSawal asked why DiSilvestro is asking for a variable credit change when items #12 and #13 indicate that the course is currently variable. Elizabeth Boling thinks there is a system problem because when students wanted to enroll in this course last semester, it was not variable credit. Also, item #19b has career credit hours listed as 99; he may want to change the hours to a number higher than 2, but lower than 99. DiSilvestro will check with Susie Sloffer regarding the standard for topical seminars so this course is consistent with others.

- *Valarie Akerson motioned to accept course change request EDUC-D625 with the following pieces that need to be checked: current status for #12 and #13 indicating variable credit and see about a system problem, and Frank DiSilvestro will check with Susie Sloffer to make the needed adjustments for 19b and c.*
- *Jesse Steinfeldt seconded the motion.*
- *All in favor.*

II. New Business¹

A. **Revised Program of Study for the MSED in Adult Education**²

¹ The Counseling Psychology faculty voted on and approved new course requests G625 and G656 at their committee meeting on December 10th, 2012. The CEP faculty approved the new course request via e-mail in January.

² The IST faculty voted on and approved the revised POS for the MSED in Adult Education on January 18th, 2013.

Frank DiSilvestro explained the rationale behind changing the MSED in Adult Education Program of Study. He explained that the format is much clearer; the core courses now consist of 20 credit hours and the elective courses consist of 16 hours. The POS is much easier to read with just these two areas. Also, DiSilvestro removed the term professional development core areas on the POS and on the website. Furthermore, EDUC-Y520 is listed as an elective course but it is a required elective course and he wants students to see that.

Luise McCarty commented that there appeared to be minimal room for courses outside Adult Education. She anticipated that students may want to take courses elsewhere. Elizabeth Boling explained that students can enroll in 6 electives outside Adult Education. They are located under EDUC-Y520 on the POS.

Before the committee voted, Danielle DeSawal stated that the Graduate School generally requires 12 credits outside major, but there are programs that only have 9, so DiSilvestro should anticipate that this program could be challenged down the road. However, even if this program is challenged, there is some room to make adjustments.

- *Martha Nyikos motioned to accept the Program of Study for the MSED in Adult Education, as presented.*
- *Katie Cierniak seconded the motion.*
- *All in favor.*

B. New Course Request: G625

Joel Wong presented this course request. He began the discussion by explaining that the two primary reasons for this new course is related to American Psychological Association (APA) accreditation and legal liability issues for practicum. All doctoral students in the Counseling Psychology program take practicum throughout their training, and they are required to take a course with practicum. G624 is the current practicum course; however, this is problematic because G624 is also an actual class the students take. Therefore, G624 serves two purposes. The Counseling Psychology faculty consulted CEP chair Ginette Delandshere and for the sake of legal requirements, they considered creating a new course, G625, distinct from the face-to-face interaction the students receive in G624. The new course will not create any new work for students. Practicum supervisors will be registered as instructors. For example, students who have Mike Tracy as their practicum supervisor will register for G625 under Mike Tracy.

Next, the committee raised a few questions. Danielle DeSawal asked how many hours are required? Wong indicated that students enroll for a minimum of 1 hour for each semester they are at a practicum placement. Some students may register for more than 1. They have to enroll for at least 1 credit hour, and as many as 6. Another member inquired if this new change will cost students more money. According to Wong, students used to enroll in 1 credit of G624 for practicum, so now they will register for 1 credit for G625. Ghangis Carter asked if they will only have to enroll in 2 credit hours for G624. Wong confirmed that students will enroll in the G624 course for 2 credits and G625 for 1 credit. G624 is a variable credit course.

- *Martha Nyikos motioned to accept new course request EDUC-G-625 with the following changes: clean up upside-down question marks under items #15 and #27.*
- *Luise McCarty seconded the motion.*
- *All in favor.*

C. New Course Request: G656

Joel Wong also presented G656. This course is currently being taught under course number P566. The Counseling Psychology faculty were motivated to create G656 due to accreditation requirements by APA. APA requires students to take a course in the social bases of behavior. P566 currently addresses social bases of behavior, so the faculty decided to change the title to reflect the course content. Additionally, the majority of students enrolling in this course are doctoral level students; therefore, the course number should be changed to a 600 level, so the course number will now reflect a doctoral level course. Changing P566 to a 600 level course also looks better to APA.

Before the committee voted, Danielle DeSawal inquired if P566 is really an equivalent course, as indicated under item #17. The committee thought item #17 should be left blank. Also, Ghangis Carter recommended removing the upside down question marks.

- *Ray Haynes motioned to accept new course request EDUC-G656 with the following changes, remove the P566 reference under item #17 and clean up upside down question marks under items #27 and ESI #4.*
- *Martha Nyikos seconded the motion.*
- *All in favor.*

D. New Course Request: G699

Joel Wong stated that the Counseling faculty members were motivated to create this new course due to legal considerations as well as practical considerations. Students now, as part of APA requirements, are required to spend 12-month full time internship, but there is no course documenting that they did that internship. By creating this course, the program will have official institutional oversight for students out on internship. In addition, this course will bring the program to the standards/norms followed by other Counseling Psychology programs. The faculty are proposing that students enroll for 0 credits.

They propose 0 credits to avoid raising tuition fees, since students are not using our campus facilities and the course is just for institutional oversight and documentation of course work. Furthermore, the professors don't provide supervision because there is usually an on-site supervisor. According to Wong, although students won't be paying tuition for the credits, they can't avoid administrative fees, so they will still be paying.

Elizabeth Boling asked the Graduate School about the policy for 0 credit courses, and it appears that 0 credit courses were only used for international students at risk of being deported. Because the 0-credit proposal may not be approved, Boling recommended for the Counseling faculty to add internship notations on student transcripts. Wong considered the internship notations to be a suitable alternative, but he will check with his colleagues. At

this point, Ray Haynes asserted that internship notations may not be enough. According to Wong, because their students already document their internship and the on-site supervisor and the program are responsible for legal oversight, he thinks his colleagues will agree with internship notations.

The committee decided to table this item until there is a resolution on the 0-credit course option. If the internship notation option and the 0-credit option are not feasible, the faculty will probably consider the 1-credit option. The faculty may also need to discuss logistical issues with this course, such as the pass/fail option on the course request form.

Before the discussion ended, Danielle DeSawal stated that the faculty needs to change the program requirements on the bulletin. DeSawal recommended to go on the website to look at degree requirements, change G625 to 1 credit hour, change G624 to 2 credits, and replace P566 with G656. Also, the text should be taken out of the bulletin.

The committee will vote on the changes to the bulletin at the next meeting. For the meeting, DeSawal requested that the faculty prepare a memo, which outlines the changes to the bulletin. Also, the CEP and Counseling faculty need to provide documentation to the GSC/RAFA Committee that they approved the bulletin change.

E. Matching Course Request: J655³

Jim Scheurich presented this agenda item. J655, Seminar in Multicultural and Global Education, was approved as part of the courses for Urban Education. This course is currently taught in Bloomington but the Urban Education faculty requested approval for J655 to be available at IUPUI. With matching courses, the request always comes across as a new course in the CARMin system. Item #2 on the course request form helps clarify that it is a matching course. This course is identical to the course offered at Bloomington, with the same course number and course description. Scheurich noted a technical glitch in the system, which would not allow item #12 to populate.

The committee members raised a few questions and provided recommendations. Item #8a needs to be changed to reflect the official title of J655, which is Seminar in Multicultural and Global Education. Katie Cierniak asked if the course content for J655 is the same at IUPUI and Bloomington. Scheurich pointed out that the faculty used Bloomington's syllabus, but Rob Helfenbein modified the syllabus slightly. Scheurich assumed that the content would have an urban education focus, but his understanding is that it is pretty much the same course. Beth Berghoff added that the faculty intended for the courses to be the same. The faculty requested to teach J655 in Indianapolis and have it listed to count as a required course for the Urban Education Ph.D. A student from Bloomington could take the IUPUI course, and vice versa.

³ The Graduate and Professional Programs (GPP) Committee approved matching course request J655 on January 31st, 2013.

- *Jesse Steinfeldt motioned to accept matching course request EDUC-J655, with the following changes: under item #8a, change title to match title in bulletin, Seminar in Multicultural and Global Education.*
- *Katie Cierniak seconded the motion.*
- *All in favor.*

III. Review/approval of the minutes from January 10th, 2013

- *Valarie Akerson motioned to approve the minutes from January 10th, 2013, with the following changes: change Fellowships Subcommittee to Dean's Fellowship subcommittee and add the committee members (Ray Haynes is the chair and Luise McCarty and Ghangis Carter are members), and add Martha Nyikos' as the chair of the Dissertation of the Year Award subcommittee.*
- *Ray Haynes seconded the motion.*
- *All in favor.*

IV. Discussion Items

A. **Committee Assignments**

1. **Beechler Committee:** Eight students applied for the Beechler award. Jodi Adkins and Susie Sloffer are in the process of checking their eligibility.
2. **Dean's Fellowship:** There are 6 eligible nominees for this award. The committee has a process in place and they will meet next Tuesday. They plan to submit a report to Elizabeth Boling after the meeting. Ghangis Carter does not have access to GEMs to view the nominees' information, so he will need to contact ETS.