

Minutes from Meeting
12:00-2:00pm
Rooms 2140 (Bloomington) and 3138b (Indy)

Members Present: Samantha Bartholomew, Gayle Buck, Nathaniel Brown, Danielle DeSawal, Dave Flinders, Rob Helfenbein, Mary McMullen, Larry Mikulecky, and Susie Sloffer

Absent: Beth Berghoff, Phil Carspecken, Ghangis Carter, Meredith Park- Rogers, and Sarah Vander Zanden

Staff: Kim Markoff

I. Review/approval of minutes from April 28, 2009.

- *Dave Flinders motioned to approve the minutes from the last scheduled meeting.*
- *Nathaniel Brown seconded the motion.*

II. Introduction

A. **Review of committee:** Danielle DeSawal, chairman of the GSC/RAFA committee welcomed all members to the first GSC/RAFA meeting for the 2009-2010 academic year. Since some members were new to the committee, DeSawal provided a brief overview of the policy and funding tasks that the committee is charged with. DeSawal then asked each member to introduce himself/herself to the other committee members.

B. **Nominations:** Members were asked to nominate a member to serve as the committee chairman for the 2009-2010 academic year. Danielle DeSawal was nominated by several members on the committee, and no other members received nominations. DeSawal accepted the nomination and will continue being the committee chairman.

- *Larry Mikulecky motioned to appoint Danielle DeSawal as chairman of the GSC/RAFA committee*
- *Susie Sloffer seconded the motion.*

III. Old Business

A. **R580:** The committee was scheduled to review a course change request for R580, which was originally submitted to the committee by Elizabeth Boling on January 20, 2009. The committee was not provided with the appropriate material to review R580 and therefore, opted to postpone its review until a representative from the IST department is present to address the concerns set forth by the committee.

B. **Update on FMLA committee:** Gayle Buck, chairman of the FMLA sub-committee provided the committee with an update. According to Buck, center directors had positive feedback about the policy; however, the program chairmen were concerned about a portion that dealt with research assistants. Buck explained that there are 2 parts to the FMLA document. The GSC/RAFA committee is scheduled to vote on Part A of the proposal in October.

III: New Business

A. **Recommended changes to coursework requirements to PhD major in Education Policy Studies:** Barry Bull presented the committee with a proposal which will change

the inquiry linkage requirement for the PhD program in Education Policy Studies. Presently, students in this program choose 1 of 3 inquiry courses to fulfill the inquiry requirement. Under the proposed changes, they will have the option to take 1 of 8 discipline-based courses. Upon reviewing the rationale, the committee objected to the rationales last sentence because it indicates that students are in the process of writing the beginning chapters of their dissertation. The committee asked Bull to remove this sentence since not all students write their dissertation chapters during this time.

The acceptance of the Recommended Amendment to Coursework requirements for the PhD major in Education Policy Studies is contingent on the following changes:

1. The last sentence in the proposals' rational be omitted
 - *Rob Helfenbein motioned to accept the program amendment*
 - *Samantha Bartholomew seconded the motion.*

B. **New Course Request for L605:** A new course request, for L605: Capstone in Literacy, Culture, and Language Education was submitted by Karen Wohlwend. This is a three credit course that LCLE MS graduate students would take in their last semester. The committee raised questions about the type of instruction experience that students will receive. As such, they suggested that activities, research, and independent study be applied on the course request form. They also requested that the enrollment percent be changed to reflect 100%.

The acceptance of L605 is contingent on the following changes:

1. On the course request form, item #17, three additional instructional components are included: activities, research and, independent study
 2. On the course request form, item #21 be changed from 15 to 100, indicating that 100% of enrolled students will be graduate students
 - *Gayle Buck motioned to accept the proposed course request*
 - *Dave Flinders seconded the motion.*
- C. **Change in MS LCLE program:** The committee voted to approve L605 which will be added to the LCLE MS program. L605 will be replacing L650. As such, this constitutes a program change and must be voted on.
- *Larry Mikulecky motioned to accept the change to the MS LCLE program*
 - *Nathaniel Brown seconded the motion.*

D. **New Course Request for L580:** A new course request for L580: Theories, Practices, and Possibilities in Literacy Education was submitted by Karen Wohlwend. This is a three credit course for reading specialists. The committee raised questions about the type of instruction experience that students will receive. As such, they suggested that activities, and discussion be applied on the course request form. They also requested that the enrollment percent be changed to reflect 100% and there be no special fee.

The acceptance of L580 is contingent on the following changes:

1. On the course request form, item #14 be changed to No, indicating that there is no special fee
2. On the course request form, item #17, two additional instructional components be included: activities and discussion
3. On the course request form, item #21 be changed from 15 to 100, indicating that 100% of enrolled students will be graduate students
 - *Susie Sloffer motioned to accept the proposed course request*
 - *Larry Mikulecky seconded the motion.*

E. **Change in level II reading specialist program**: Since the committee voted to approve L580, this will replace L690. The committee expressed reservations about the wording in the pre-requisite description and requested that it be clarified to explain that students must complete an SoE masters program or have received an LCLE waiver

The acceptance of the level II reading specialists program is contingent on the following change:

1. The pre-requisites be clarified in the course description

- *Larry Mikulecky motioned to accept the proposed course request*
- *Dave Flinders seconded the motion.*

F. **New course change request for G510**: A new course request for G510: Introduction to Alcohol and Drug Counseling was submitted by Ellen Vaughan. The committee opted to postpone reviewing this course request until a representative is present to provide a description about the course.

V. Discussion Item

A. **NCATE**: Mary McMullen led the committee in a discussion regarding NCATE. According to McMullen, NCATE will be visiting in April, and there is some concern for several of the SoE advanced programs. On October 31st, the SoE will be submitting materials to NCATE for review. As such, this will allow time for feedback and revisions. McMullen provided committee members with 3 supporting documents, asking each to become familiar with the conceptual framework of NCATE. Committee members were told to expect future emails and correspondences regarding this topic.

The meeting concluded at 1:30