

## **Graduate Studies Committee/Retention and Financial Aid Committee Report 2009-2010**

**Members:** Nathaniel Brown, Gayle Buck, Danielle DeSawal, Suzanne Eckes, David Flinders, Rob Helfenbein, Beth Berghoff, Larry Mikulecky, Meredith Park Rogers, Samantha Paredes Scribner, Sarah Vander Zanden and Susan Sloffer

**Ex-Officio:** Beth Berghoff, Mary McMullen, Ghangis Carter

**Staff:** Kim Markoff

**Meetings:** As of 4/19/10: 4 meetings completed; plus 2 online meetings, one in which vote conducted regarding the Conceptual Framework for Advanced Programs and the Unit Assessment System, and one for which the approval for the memorandum of cooperation with the Peace Corps to create a masters international program in the School of Education at IUB; with 1 meeting upcoming (scheduled for April 26, 2010 from 3:30 to 5:00 p.m.).

### **Course Proposals**

#### **Approved**

**L605** – Approval of new course pending the following changes: addition of three additional instruction components for item #17 and item #21 be changed from 15 to 100, indicating that 100% of enrolled students will be graduate students

**L580** – Approval is pending the following changes: On the course request form, item #14 be changed to No, indicating that there is no special fee, two additional instructional components on item #17 to be included: activities and discussion, and change 15 to 100, on item #21 indicating that 100% of enrolled students will be graduate students.

**G510** – Approval is pending the following items: item #17 be amended to reflect other types of instructional components, including discussion and item #18 be amended to reflect other instructional modes, besides face-to-face

**P516** – Approval of the course is pending the following changes: item #20 be amended to reflect that lecture will be a type of instructional component, it is recommended that item #21 be reviewed to see if other instructional modes apply, and the course description be changed to say “topics may include” rather than topic include.

**Z750** – Approved as submitted

**Z760:** Approved as submitted with the committee recommendation that changes to #18 on the course request form to include more instructional modes.

**Z500:** Lackey proposed that Z500 be changed to Z525. The course was approved as submitted.

**Z501:** The course was approved as submitted.

**Z503:** The course was approved as submitted

**Y799:** Approval is contingent upon review by Susie Sloffer in the Graduate Studies Office

**L543:** Approval is contingent upon further review by Susie Sloffer to ensure that L543 is in compliance with university policy.

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**L546:** Approval is contingent upon further review by Susie Sloffer to ensure that L546 is in compliance with university policy.

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**Not Approved:**

**Y690** – The committee had a number of concerns and sent the course proposal back to the department to review.

**SPED FIST Master's Program:** The committee approved the course changes to the program of studies and approval of the program is pending review by Susie Sloffer. Program must be resubmitted for review by the committee.

**UPDATES on pending course proposals under old business:**

**R580**-removed from consideration by the department

**Other Submissions to Committee**

- ***Changes to coursework requirements to PhD major in Education Policy Studies:*** The committee voted to approve the changes with an amendment that the last sentence in the proposals' rational be omitted.
- ***Change in the MS LCLE program:*** The committee voted to approve the program change in requirements for L605 which will be added to the LCLE MS program. L605 will be replacing L650.
- ***Conceptualization of PESA program is approved as an unofficial certificate program:*** The committee reviewed the PESA program and approved the conceptualization of the program. At this point no further action was needed by the committee to approved coursework or a formal

program of studies. The program was instructed to return to the committee when they moved forward with the addition of new courses and program of study.

- ***Change to Masters Degree in Special Education:*** The committee raised several concerns regarding the changes to the program. Susie Sloffer asked why the sample program of studies form appears in the format of an advising form. As such, Sloffer indicated that this needed to be changed. Additionally, Sloffer indicated that the word strand should be replaced with the word track, and the tracks must be typed out with reference to the courses that comprise it. Danielle DeSawal raised concerns that there were too many K500s in the proposed strands. The committee opted to refrain from voting on the changes to the master's degree in special education. Sloffer will review the proposal more thoroughly and contact Butera with her suggestions.
- ***Change in Educational Leadership Program Transfer Credit Requirement:*** The committee was presented with a recommendation to change the number of transfer courses for the building administration K-12, initial license. The proposal was approved as submitted.
- ***Changes to Science & Environmental Education Specialization within the Secondary Education Masters Degree Program:*** The committee was presented with proposed changes to the MS in science and environmental secondary education program. These changes would reduce the number of science hours to 9 from 15, allow students to have a broader selection of science education courses and increase the electives to 12 from 9 to allow more flexibility. The proposal was approved as submitted.
- ***The acceptance of the level II reading specialists program is contingent on the following change:*** The committee approved the program with the changed that L580 will replace L690. Reservations were expressed about the wording of the pre-requisite description and requested that it be clarified to explain that the students must complete an SOE masters program or have received an LCLE waiver. The program was approved pending the clarification of the pre-requisites in the course description.
- ***IUPUI Proposal for a PhD in Urban Education:*** The committee approved the program proposal as submitted with recognition that changes need to be made to bring the proposal into alignment with university and graduate school policies. A copy of the revised proposal will be uploaded for the committee's viewing.
- ***LCLE Distance Education Masters Program:*** The department of Literacy, Culture, and Language Education has offered online courses since 1996 and the department of LCLE has opted to ensure that the online program is recognized as a degree. The proposal was approved as submitted.
- ***ESL/EFL program via distance education:*** Approval is contingent upon further review by Susie Sloffer to ensure that the ESL/EFL program is in compliance with university policy.
- ***Changes to the doctoral program of studies in art education:*** Approved as submitted.

### **Other Issues**

The Committee was updated regularly about the NCATE visit that was to be held on April 11-13 by Mary McMullen. In anticipation of that visit, the Conceptual Framework for Advanced Programs and the Unit Assessment System (UAS) which will be managed by this body was approved by email vote on March 12, 2010.