IUPUI School of Education
Faculty Affairs and Budgetary Affairs Committee (FABA)

Agenda/Minutes

September 9, 2015
ES 3138E

Present: Deb Keller, Craig Willey, Brendan Maxcy, Thu Suong Nguyen, Flip Robison, Robin Hughes (Ex Officio)

Guest: Erik Tillema

EAD Hughes calls meeting to order at 3:06pm

I. EAD Hughes gives official charge for the FABA Committee; she also suggests that FABA serve as a “check” on the EAD when it appears that policies and procedures are not being adhered to.

II. Elect a new FABA chair
   a. Maxcy moves to elect Nguyen as chair; Robison seconds
   b. Unanimous vote in favor

III. Approval/Discussion of Minutes – tabled until next meeting
   a. To maintain a consistent and accurate record of decisions and recommendations made, administrative support is requested to assist with record keeping, policy process maintenance and archival, etc.;
   b. EAD Hughes agrees that this would support the work of FABA and will look into incentivizing the work

IV. Announcements
   a. Blue Ribbon Review Panel Visit:
      i. Maxcy, as the representative from Long Range Planning Committee (who is coordinating the Panel’s visit), updates the committee regarding the Panel’s charge and the emergent, structural details of the visit (9/28) and requests FABA help shape the 5+ hour itinerary for Indy visit;
ii. Maxcy requested that FABA and program representatives articulate concrete suggestions for meetings during indy visit in the next week or so.

b. Staff member representative:
   i. Nguyen has asked that staff provide nominations to Lori Patton Davis as our Policy Council Agenda Committee representative;
   ii. Staff member will be appointed by the next FABA meeting

V. Discussion
   a. Student member representative:
      i. Maxcy nominates Tammera Moore (UES PhD student, former student in counseling, and undergrad in teacher ed) for the student representative; Robison seconds
      ii. Unanimous vote in favor
      iii. Maxcy will contact Tammera and ask for a short bio
   b. Faculty searches/lines:
      i. Tillema put forth search requests for both elementary and secondary ed; Committee requests further information around teacher ed proposals including trends in enrollment, teaching needs, etc.
      ii. Robison mentioned that Counseling was expecting to conduct a search for clinical lecturer in order to be in compliance in terms of student-faculty ratio. Committee requests clarification for selection of lecturer rather than clinical appointment regarding Counseling Counselor Education proposal
      iii. Committee inquired into the proposal for an Early Childhood Education faculty line and status of program “approval;” committee requested further information regarding status of the program, courses, etc.
      iv. Committee deliberations to make recommendations to EAD Hughes will continue via email so that searches can get under way as soon as possible.
      v. Nguyen proposes to have the SOE fiscal director provide FABA a primer to help the committee in providing budgetary advice
   c. FABA priorities for the coming year
      i. Merit review
ii. Considering policies and procedures for establishing departmental status and associated appointment of administrators

VI. Agenda Items for October
   a. FABA priorities for the coming year

Nguyen moves to adjourn, Willey seconds.
Meeting adjourned at 5:08 p.m.