

IUPUI School of Education Faculty Affairs and Budgetary Affairs Committee (FABA)

Minutes  
(approved 1/14/15)

December 10, 2014  
ES 3138B  
3:30- 5:00 p.m.

Members Present: Lori Patton Davis, Monica Medina, Thu Suong Nguyen, Craig Willey, Crystal Hill Morton, Erik Shaver, Andrew Gatza

Ex-Officio: Pat Rogan, Chalmer Thompson

Guests: Erik Tillema

- I. Approval of minutes from November 12, 2014 meeting
  - a. Flip's name needs to be changed
  - b. "#7" needs to be spelled out
  - c. Thu Suong moves to approve minutes with minor changes; Craig seconds
- II. Announcements and Discussions
  - a. Revised Questions for Course Evaluations (brought by Jon McMahel) – decision is made to have Jon send this on to the whole faculty for comments
  - b. Direct Admit Scholarships (Erik Tillema): Erik is looking to have a conversation around how to handle (i.e., criteria we might look for; how much of a monetary award should be awarded to direct admits?)
    - i. Since Elee and Sharon have dropped off the committee, Pat suggests that we reconstitute the ad hoc committee
    - ii. Lori suggest tabling this item until next meeting
    - iii. Erik says there is one to increase diversity; one for high-achieving students – some applicants might be considered for both
    - iv. Pat will let FABA know what we have committed to the program each year
    - v. Thu Suong suggests that FABA develops a procedure by which this ad hoc committee be constituted
    - vi. It is generally agreed that this is an appropriate FABA task to provide

feedback about since it is a budgetary issue.

- vii. There is some discussion around having a firm or rolling deadline for direct admit scholarship applications; Pat has requested that the scholarship gets posted in January, though it seems as though we are interested in keeping the application period open (per the campus Scholarship office's suggestion)
- viii. The question is raised, "is there not already a procedure for constituting ad hoc committees?"
  - ix. Thu Suong moves that we request from Policy Council that we have an Awards and Scholarship (standing) committee constituted for IUPUI. Monica seconds the motion. Five Yays, 0 nays, 0 abstentions. The motion carries. (Lori will facilitate this process)
- c. FABA Staff Appointee – Staff had until today, 12/10, to submit nominees for appointment as voting members of FABA; Lori will submit these names to the Agenda Committee to appoint.

### III. Old Business

- a. Workload Document - Chalmer Thompson presents some cases where we see discrepancies between expected and actual
  - i. There is a discussion around whether placing and coordinating the field experience in K595 actually constitutes teaching load or is "coordinating"
  - ii. Similarly, it is discussed whether Block III and IV instructors deserve the field credit (when there is no field credit generating revenue) when they do not involve themselves in the field, but rather have students draw upon the field experience in their courses
  - iii. The issue is raised that secondary field experiences are unattended because it has been relegated to service
  - iv. There is discussion around whether programs are trying to determine what is standard field teaching that corresponds with various courses across the teacher education experience.
  - v. It is suggested that FABA help figure out the Q200 issue.
  - vi. It is suggested that FABA comes up with a process through which those who teach overload receive credit and corresponding course release; is there a policy or protocol? Pat thinks not.
  - vii. It is suggested that FABA charge the teacher and special education programs (to be taken up by program faculty via the Chairs) to define what counts as field credit teaching, and Q200 and any other

courses with discrepancies/ambiguities for the purposes of guiding Merit Review.

- viii. It is suggested that FABA receive the workload document (i.e., ratio of expected to actual) side-by-side from academic year 13-14 & 14-15.
- ix. There is discussion about when 1) this can be taken up by the programs, 2) decisions can be made, and 3) these decisions can be brought back to both FABA and the Merit Review Committee.

Monica moves to adjourn; Crystal seconds. Meeting adjourned at 5:06pm