

**Application to Teach
2010 Summer in the City
IU School of Education – Indianapolis**

Name (First-MI-Last): _____

Last Four Digits of your Social Security Number: _____

10-Digit University ID Number (if known): _____

Mailing Address: _____

Home Phone: _____

E-mail: _____

Okay to list contact information for student contact? Choose one.

- Phone Only
- E-mail Only
- Both Phone and E-mail

Highest Degree Held: _____

(Note: A Master's Degree is required)

Location of Workshop – Choose One:

IUPUI Campus

If meeting on campus, please list any special room needs (e.g., computer lab, sink, tables vs. student desks, etc.)

Off campus Location *(Note: IUPUI cannot pay for off-campus sites)*

If meeting off campus, please include the name and address of the site where class will be held.

Online course/Hybrid course

Format of Workshop – Choose A, B, or C:

Option A: Two-Week Session

Indicate 1st, 2nd, and 3rd choices by placing a 1, 2, and 3 in the boxes below:

_____ June 14th through 25th – 8:00 a.m. to 12:30 p.m.

_____ June 14th through 25th – 1:00 p.m. to 5:30 p.m.

_____ July 12th through 23rd – 8:00 a.m. to 12:30 p.m.

_____ July 12th through 23rd – 1:00 p.m. to 5:30 p.m.

_____ July 26th through August 6th – 8:00 a.m. to 12:30 p.m.

_____ July 26th through August 6th – 1:00 to 5:30 p.m.

(Note: if no choice is indicated, the Summer in the City committee will schedule you as they deem appropriate.)

Option B: One-Week Session

If you are interested in offering a one-week workshop, please be aware that the following conditions apply:

- ✓ It must be approved by the faculty committee.
- ✓ It has to include at least 45 contact hours.
- ✓ It has to have appropriate content for a one-week session

***One-week intensive courses will be scheduled the week of June 28th through July 2nd.**

Option C: Online or Hybrid Course

- Online courses will meet for six to eight weeks during the summer, and may be exclusively online.
- Hybrid courses will blend face-to-face meetings with online meetings and work.

Date, time, and location of all face-to-face meetings (if applicable):

Start Date of Course: _____

End Date of Course: _____

All work must be submitted no later than: _____

About the Instructor – Brief Biography

Biography should be between 60 and 80 words in length.

Class or Workshop Title

Class or Workshop Description and Topics to be Addressed

Please limit the description to 75 to 100 words.

Note: The submission of a complete syllabus is required prior to the start of class.

Recommended Audience – Check all that apply:

- Elementary Teachers and Staff
- Secondary Teachers and Staff
- School Administrators
- Guidance Counselors
- Other (specify: _____)

***All proposals MUST include a current resume. Proposals without a resume will not be reviewed.**

When completed, please submit this application and your resume to:

Christina Dunbar

e-mail: cldunbar@iupui.edu

phone: 317.274.1652

fax: 317.274.6864

mail: IUPUI School of Education
902 W. New York Street
Indianapolis, IN 46202

Submission Deadline: Friday, December 4, 2009