# Protocol for the Review for Promotion and/or Tenure of Dossiers of Candidates from the Division of Education IUPUC

## Dossier Submitted by Candidate, an Education Faculty Member

Dossier is reviewed by a committee composed of all IUPUI/IUPUC tenured Education Faculty AND, IF NEEDED tenured faculty in the candidate's area from IUB SOE and/or outside of Ed at IUPUC. The Head of the Division of Education IUPUC participates in this meeting as a non-voting member. One member of the committee presents the case of the candidate. Discussion follows the presentation and then the Committee votes. The Chair of the Committee writes a letter describing the content of the discussion and reporting the vote of the committee. No recommendation is included in this letter, which is added to the dossier.



#### Dossier is submitted to the Head of the Division of Education IUPUC

Head of the Division of Education IUPUC reviews the Dossier and and writes a letter which includes a recommendation for or against the tenure and/or promotion of the candidate and supports that recommendation. This letter is included in the Dossier.



#### Dossier is submitted to the Executive Associate Dean of the IUPUI SOE

Excutive Associate Dean of IUPUI SOE reviews the Dossier and and writes a letter which includes a recommendation for or against the tenure and/or promotion of the candidate and supports that recommendation. This letter is included in the Dossier.



#### Dossier is submitted to the School of Education Promotion and Tenure Committee

The Dossier is reviewed by members of the committee and discussion of the case is followed by a vote by the Committee. The Chair of the Committee writes a letter describing the content of the discussion and reporting the vote of the committee, inlcuding a vote recommending for or against the tenure and/or promotion of the candidate. This letter is added to the dossier.



#### Dossier is submitted to the Dean of the SOE

Dean of SOE reviews the Dossier and and writes a letter which includes a recommendation for or against the tenure and/or promotion of the candidate and supports that recommendation. This letter is included in the Dossier.



# Dossier is submitted to the Vice Chancellor and Dean of IUPUC

Vice Chancellor and Dean of IUPUC reviews the Dossier and and writes a letter which includes a recommendation for or against the tenure and/or promotion of the candidate and supports that recommendation. This letter is included in the Dossier.



### Dossier is submitted to the IUPUI Promotion and Tenure Committee

The Dossier is reviewed by members of the committee and discussion of the case is followed by a vote by the Committee. The Chair of the Committee writes a letter describing the content of the discussion and reporting the vote of the committee, inlcuding a vote recommending for or against the tenure and/or promotion of the candidate. This letter is added to the dossier.

